

International Internship in Event Management in Dublin

Job Requirements:



Ideally degree or diploma level
in a relevant area of study



Previous practical experience



Good knowledge of the German
and English language



Excellent communication skills



Good knowledge of MS Office
(Word, Excel, Power Point)



Ability to work as part of a team

Your Benefit:

- Acquire intercultural know-how
working experience in a German-Irish
team for German and Irish clients
- learn to work according to clearly
defined processes and action plans
- Work in close cooperation with the
clients throughout the projects
- Salary of €300 per month
- Receipt a job reference upon
completion of the placement

Your Tasks:

- planning, organisation and controlling
of all Chamber events e.g. Business
Luncheons, Golf Outings, Networking
Events, Oktoberfest, Member's night
- planning, layout of the Chamber's
newsletter
- helping to acquire new members and
administration of member data
- assisting in acquisition of patrons and
sponsors for events

Your Application:

Please send your application
letter and your CV to
events@german-irish.ie

Minimum duration of an internship is
20 weeks to ensure that the candidate
has a good overview of the work in
the German-Irish Chamber of Industry
and Commerce.