

## Internship at the Accounting Department from January on

### Who we are

At 120 locations in 80 countries around the world, the members of the German Chamber Network (AHKs) offer their experience, connections and services to German and foreign companies. Under the brand "DEinternational", the consultancy wing of the German Foreign Chambers of Commerce, the AHKs provide services for companies from both Germany and Ireland in order to support their foreign business activities.

### How you will benefit

- Acquire know-how working "on the job" based on the multi-industry experience of DEinternational
- Work in close co-operation with the clients
- Gain intercultural experience by working in a German-Irish team for German and Irish clients

### Responsibilities

- The processing of accounts receivable and payable information such as entering sales, purchases, petty cash, credit card invoices into Sage 50 Accounts
- Account Reconciliations
- Reporting of VAT return
- Correspondence with clients in Ireland and Germany
- Research activities
- Project work
- Administrative work within the Chamber

### Requirements

- Business/Finance student with excellent results
- Fluent communication skills in German and English
- Organization and time management skills, flexibility to manage multiple tasks
- Attention to detail
- Self-motivated, Team-player
- Minimum duration of 4 months

### Applications to

Andreas Fagin  
Head of Finance and Personnel

Please send a copy of your CV, your certificate and cover letter to [andreas.fagin@german-irish.ie](mailto:andreas.fagin@german-irish.ie)